**KCTL- Teaching with Technology Faculty Interest Group**

**November 15, 2017**

**Google**

To create a google account, go to [www.gmail.com](http://www.gmail.com).

Google Drive: storage (15 GB free; 100 GB $2/month; 1TB $10/month; 10 TB $100/month)

**Google Features**

Good for working on collaborative projects. Multiple people can edit. Unlike dropbox, it will store edits being made by two peoples working simultaneously.

1. Docs: (can be used if you do not have access to MS Word)
2. Sheets: can be used if you do not have access to MS Excel)
3. Slides: can be used if you do not have access to MS Powerpoint)
4. Sites: create a website without writing code)
5. Forms: create a survey or a RSVP; generates a excel spreadsheet of the responses
6. Hangouts: free videoconferencing for up to nine people. You can send an invite.